

Date: January 11, 2023

**Finance/Fundraising Committee Meeting – Parent Association**

Item	Topic	Discussion	Time	Person
1.0	Call to Order: 1930		1min	Tammy
2.0	Old proposed spending		5min	Krista
	Family Dance	<ul style="list-style-type: none"> <li>Dance made \$440. It cost \$548. This was not a money generating event. It was to bring the school together.</li> <li>The dance was awesome.</li> </ul>		
2.1	Parent Association funds	Casino <ul style="list-style-type: none"> <li>\$1500.</li> <li>Money should be coming soon for casino</li> </ul> General - \$14,704.50 <ul style="list-style-type: none"> <li>We get audited every year. It is due March 15.</li> </ul>		Krista
2.2				
	New proposed spending			
3.0				
4.1	Shop	<p>- is Prairie Rose providing a loan to build?            - if so what are the terms?            - how does the school intend on paying back that loan?            - how can we help? A motion needs to be made if/how we as a pc decides to help</p> <p>If you don't want us involved if you have it covered, what else can we do?</p> <ul style="list-style-type: none"> <li>An engineer has been hired to build the blueprint and coordinate compliance with all the rules/regulations/policies. A cost will be provided after this</li> <li>The County will likely put in the utilities.</li> <li>As a parent council is the shop what we are wanting to support. \$150-\$200/sq ft. It could be easily \$1M. We are likely looking at needing to fundraise \$300K</li> <li>Is parent council willing to fund the maintenance and upkeep of the shop. Where are our efforts best utilized.</li> <li>We have supported \$40K every 1-2 years. This is a big project.</li> <li>Playground was ~\$200K</li> <li>There is a community foundation grant, but it takes time and experience to apply for grants.</li> <li>Ideally the County would cover 1/3 of the cost</li> <li>Any square footage you have is considered underutilized space. Space gets bigger but student numbers stay the same. AB gov looks at it as underutilized. Unless you demonstrate you are overutilized then there is no additional funding.</li> <li>Who will cover the maintenance fees etc will need to be discussed at the board level. Planning for the building and programing to last 50 years.</li> </ul>		
4.2	Gala – Motion needs to be made for intent to spend funds	<ul style="list-style-type: none"> <li>April 29<sup>th</sup> is the date.</li> <li>Motion made by Ashleigh to raise money for the shop using the gala and all the money the gala raises would go to the shop. Seconded by Julie.</li> </ul>		

	<ul style="list-style-type: none"> <li>o All were in favor; no members were opposed.</li> <li>• Motion to spend \$250 for \$2M liability insurance. Motion made by Karen; Kelsey seconded. All were in favor; no members were opposed.</li> <li>• Food is \$21/plate and \$50/ticket.</li> <li>• There will be a live and silent auction.</li> <li>• Rebrand as “Raise the Shop” Party.</li> <li>• Marci will need a letter for people to give out to businesses and families for either cash donations or items for auction.</li> <li>• The school cannot advertise or send out any information on the event due to liquor.</li> </ul>		
<b>4.3</b>	<b>New Revenue</b>		
<b>4.4</b>	Hot lunch		
<b>5.0</b>	Casino	Money should be arriving soon	Karen
	<p>Fundraisers</p> <p>Toonie Treat Days – Marci</p> <p>Olivers Labels - Annita</p> <p>Track and Field Concession</p> <ul style="list-style-type: none"> <li>• Karen Maarten’s volunteered. (Amy Sameshima’s mom)</li> <li>• Amy Deck has a binder that can be sent with the Sameshima family.</li> <li>• Request for a proposal for what they want to spend to be approved at parent council.</li> </ul> <p>Bus Driver’s Appreciation</p> <ul style="list-style-type: none"> <li>• Amy Sameshima</li> <li>• 10 bus drivers</li> <li>• Request for a proposal for what they want to spend to be approved at parent council.</li> </ul> <p>Teacher Appreciation</p> <ul style="list-style-type: none"> <li>• Amy Sameshima</li> <li>• Max of 25 staff (this is inclusive of custodians etc.)</li> <li>• Request they submit a proposal for what they want to spend</li> </ul> <p>Any new fundraisers?</p>		
5.1			Marci
5.3	:	Meeting adjourned-2000	

5.4				
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