



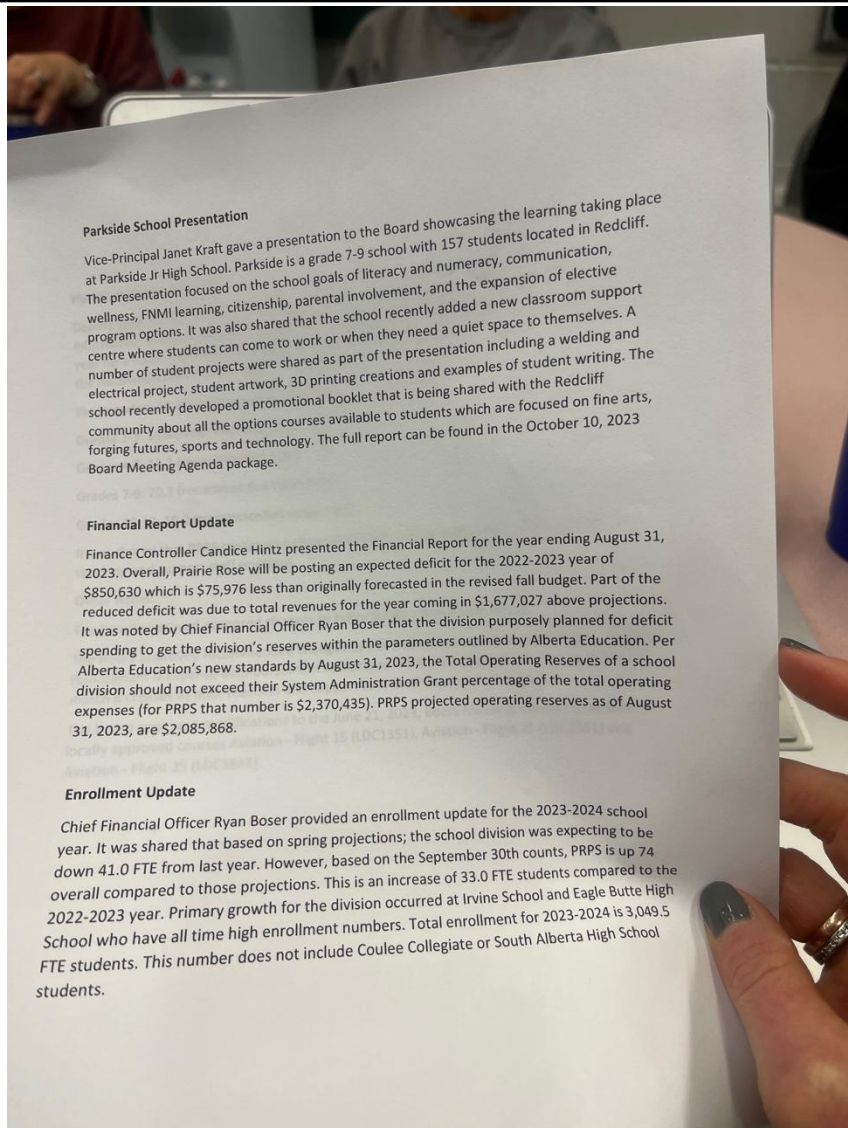
**School Council Meeting Minutes
October 18, 2023**

School Council Purpose “ To Enhance Student Learning”

Item	Topic	Discussion	Time (min)	Person
1.0	Call to Order @ 1832	Meg Wisnowski, Graeme Dennis, Amy Deck, Myrna Bushell, Joanne McQuarrie, Julie Waye, Krista Lawson, Ashleigh Murray, Karen Murray, Kelsey Haubrich, Danielle Pluth, Kristine Vizza, Laura Eckland, Katherine, Hillary Blanchette, Marci Sweet	1	Amy
2.0	Review and Approval of September Minutes	Motion to approve-Julie, seconded by Danielle.	1	
3.0	Review of Agenda	Approved by Karen, Seconded by Myrna	1	
4.0	Report Updates			
4.1	Chair/ Vice Chair	Chili cook off, staff appreciation <ul style="list-style-type: none"> Chili cook off was a success! Staff appreciation-propose to do a staff room makeover. If there is anyone who has decorations or a coffee hutch, please let Amy or Marci know. 		Amy
4.1	Teacher report	Brief update on what is happening in your class or academy School update from teachers How can PC support you in your classroom? Are there any other requests for support? <ul style="list-style-type: none"> Mrs. Vizza-U Fly: there is a video to fan out to families for how to support students at home. U fly is an explicit instruction program for phonics to help them become effective readers and writers. Each week there are 2 concepts. The program works on applied learning vs. straight memorization. The Gr 4-6 kids are looking for board games. (Snakes and ladders, Connect 4, Catan, Checkers, Chess, Peach Snaps, Avocado Smash, Exploding Kittens, Tile Rummy, Skip-Bo, Jenga, Blokus, Guess Who, Twister, Taco Goat Cheese Pizza, Building or Lego kits). NB: Need to find storage for games. 	5-10	Mrs. Vizza

		<ul style="list-style-type: none"> • K-Gr 5 kids want place value discs. They come from the CRA (Concrete, Representation, Abstract) model. Each classroom would need. Each kit is \$15 and each kit could build 4 smaller kits. There is a magnetic teacher set for \$24. Kids sets 2/classroom \$190, Teacher sets total \$150. 		
4.2	Principal/Vice Principal	<ul style="list-style-type: none"> • Thank you to Marcy and Amy for the organization of the chili cook off. • Catherine contacted Wayne Rossler. He was out today to look at the microphones. He sent an email to Shure Integrated Systems noting there is a ton of stuff that might not be used. Ideally pare it down to only what is needed. He emailed Shawn in “customer happiness”. There was an inventory of what is in the school with distances outlined between system and microphones etc. • Soup class starts Nov 16. PC Hot lunch dates are: Nov 17, Dec 8, Jan 26. Soup will be on the Monday’s of these weeks. Cost of soup will go up from \$5 to \$6. <ul style="list-style-type: none"> o Could school lunches be subsidized? Wednesday hot lunch would need to pay for the soup hot lunch. Soup last year made ~\$600 and the funds were used to pay for kitchen equipment. o The province does hand out money for hot lunch. The division will give money. Can we tap into this? o Redcliff schools doesn’t pay for hot lunch, but there is a huge grant process that they complete annually and it is based on demographics. o Need to ask Regan Weeks at Central Office how to access provincial subsidies. o Irvine accesses a grant to purchase snack food. o Oyen also has subsidized lunches. 	15	Joanne
4.3	Trustee	<p>Prairie Rose School Updates</p> <ul style="list-style-type: none"> • Prairie Rose Staff members are being recognized for doing outstanding things. Anyone can be nominated with nominations sent to TannisStewart@prrd8.ca. • Seven Persons student grades are some of the highest in the province. • Discussion around teacher to student ratios and explanation of the averages. • Full report at end of minutes. 	10	Graeme
5.0	Old Business			
5.1	Yearbook	This years yearbook	2	Amy

		<ul style="list-style-type: none"> • Graeme asked if there were any yearbook issues in other schools. The response was no. Parents and students create year books. • Could Gr. 8 kids be responsible for the yearbook? It would need to be a year round option for those students who were interested. This likely couldn't be coordinated this year but could be next year. • Could each grade be responsible for a 2 page spread for their grade. Collection of photos from the year. Could be done in June. Sports could have a picture of each team. <ul style="list-style-type: none"> o This will be discussed with the teachers and brought back to the Nov parent council meeting. 		
5.2	Meeting Dates for year	Nov. 15, Jan. 17, Feb. 28, March 20, April 17, May 15	2	Amy
6.0	New Business			
			15	Amy
			2	Amy
	HOW CAN WE HELP	How can the Parent Council support and enhance student learning		
7.0	Meeting Adjourned	Next Meeting- Nov. 15th at 6:30pm Meeting adjourned at 19:17	1	Amy
	Trustee Report			



Parkside School Presentation

Vice-Principal Janet Kraft gave a presentation to the Board showcasing the learning taking place at Parkside Jr High School. Parkside is a grade 7-9 school with 157 students located in Redcliff. The presentation focused on the school goals of literacy and numeracy, communication, wellness, FNMI learning, citizenship, parental involvement, and the expansion of elective program options. It was also shared that the school recently added a new classroom support centre where students can come to work or when they need a quiet space to themselves. A number of student projects were shared as part of the presentation including a welding and electrical project, student artwork, 3D printing creations and examples of student writing. The school recently developed a promotional booklet that is being shared with the Redcliff community about all the options courses available to students which are focused on fine arts, forging futures, sports and technology. The full report can be found in the October 10, 2023 Board Meeting Agenda package.

Financial Report Update

Finance Controller Candice Hintz presented the Financial Report for the year ending August 31, 2023. Overall, Prairie Rose will be posting an expected deficit for the 2022-2023 year of \$850,630 which is \$75,976 less than originally forecasted in the revised fall budget. Part of the reduced deficit was due to total revenues for the year coming in \$1,677,027 above projections. It was noted by Chief Financial Officer Ryan Boser that the division purposely planned for deficit spending to get the division's reserves within the parameters outlined by Alberta Education. Per Alberta Education's new standards by August 31, 2023, the Total Operating Reserves of a school division should not exceed their System Administration Grant percentage of the total operating expenses (for PRPS that number is \$2,370,435). PRPS projected operating reserves as of August 31, 2023, are \$2,085,868.

Enrollment Update

Chief Financial Officer Ryan Boser provided an enrollment update for the 2023-2024 school year. It was shared that based on spring projections; the school division was expecting to be down 41.0 FTE from last year. However, based on the September 30th counts, PRPS is up 74 overall compared to those projections. This is an increase of 33.0 FTE students compared to the 2022-2023 year. Primary growth for the division occurred at Irvine School and Eagle Butte High School who have all time high enrollment numbers. Total enrollment for 2023-2024 is 3,049.5 FTE students. This number does not include Coulee Collegiate or South Alberta High School students.

Human Resources Report

Deputy Superintendent Mark Heinrichs presented the Human Resources Report for information. It was shared that the school division hired an additional 18 staff members this year for a total of 475 total employees. Overall PRPS class sizes, on average, remain well within the recommendations from Alberta Education:

- Kindergarten: 11.2 (recommended value = 17)
- Grades 1-3: 14.9 (recommended value = 17)
- Grades 4-6: 19.7 (recommended value = 23)
- Grades 7-9: 20.3 (recommended value = 25)
- Grades 10-12: 19.2 (recommended value = 26)

It was shared that PRPS continues to have challenges finding staff in the rural areas for both teaching and support staff positions.

Other Items:

The board approved proposed changes to Policy GP #5 – Board Committees

The board approved recommended changes by PRPS administration to Policy GP #14 – Trustee Honorarium & Expense Reimbursement to increase the trustee honorarium rate by 3.75% to match increases to both teachers and support staff over the past two years.

The board approved modifications to the June 21, 2023, Board Meeting minutes to include locally approved courses Aviation - Flight 15 (LDC1351), Aviation - Flight 25 (LDC2351) and Aviation - Flight 35 (LDC3841).