



**School Council Meeting Minutes**  
**Sept 19, 2018**

**Meeting Attendees:** Christy Martens, Ashleigh Murray, Graeme Dennis, Krista Notenbomer, Karen Murray, Tammy Burgevitz, Joanne MacQuarrie, Sherry Rissling, Melissa Waechter, Myrna Busholl, Julie Smyth, Rebecca Drew, Jen Dyck, Julie Waye, Amy Deck, Kara Deering, Annita Kristjanson, Melissa Schulte, Shelly Stenhouse, Carla Stern, Renee Anderson, Katharina Bergen, Danielle Pluth

| Item | Topic  | Discussion  | Person |
|------|--|---|--------|
| 1.0  | <b>Call to Order: 6:34pm</b><br><b>2 Meetings per night</b><br><b>School Council</b> – advise school, things happening in school, nothing to do with money<br><b>Seven Persons Parent Association</b> – Finance Meeting<br>-Goal for each meeting to be one hour each – we will be limiting discussion time on topics and may have to table items<br>-If would like something on agenda, then let Ashleigh or Christy know.<br>-Approach any of the executive outside of meeting time with concerns<br><b>Goal</b> – develop better communication between parents, teachers, staff and admin.<br>Foster a culture of collaboration and community to enhance school experience for our children.<br><b>Motto</b> – does this decision make our school a better place?<br>Please complete Meet the Parents handout for the staff room<br>Christie has handouts for differences between School Council and Seven Persons Parent Association<br>-To make votes and decisions we have to have a quorum- need to check bylaws to see how many parents need to be here. | Ashleigh  |        |
| 2.0  | <b>Approval of June Minutes</b>  | Approval of June’s minutes – Shelly adopted and Candace second  |        |
| 3.0  | <b>Review of Agenda</b>  | Karen approved agenda and Melissa second.   |        |
| 4.0  | <b>Report Updates</b>  |   |        |
| 4.1  | Principal/<br>Vice<br>Principal  | Sherry reviewed her report, see attached.<br><br>-Pancake breakfast really well received<br>-PEACE groups – giving more ownership to students to plan, have around 30 students participating. Planned a spirit week.<br>-Partnership with the Medicine Hat College – less interest this year to go for options<br>-Coaching line-up – Todd Regehr Athletic Coordinator – shared who is coaching<br>-Successful Volleyball home tournament<br>-Spirit week – families encouraged to join events, Sherry to see if handout went home<br>-Feedback of sharing class lists – Sherry apologized regarding class lists being out late as was due to computer glitches. Sherry asks parents to email feedback as perhaps Friday is too late anyhow.<br>-WiFi on buses – only one bus to and from school has WiFi, however parents noted it has been on fieldtrips. Discussion for devices on buses | Sherry |

|     |                     |  |            |
|-----|---------------------|--|------------|
|     |                     | <p>for fieldtrips. Sherry notes can't impact if children bring devices on to and from schools but can for fieldtrips. Sherry to talk to staff and further discussion with parents as well. Should devices be banned on fieldtrips, if so, what ages, what consists of a device etc. what about individual circumstances when it is needed for various reasons.</p> <ul style="list-style-type: none"> <li>-Who do you tell presentations– parents could request a parent session</li> <li>-For reading, no longer using Fountas and Pinnell universally, now using MAP and will be used from Gr. 2-Gr.9 students. Goal is that every child will show a years growth. Will use F and P still for specific kids.</li> <li>-Chrome books – now have 3 carts for them. Running into challenges with WiFi but teachers will be talking with students about them. Excited about technology summit that was attended this summer. Some issues with Web band strength and difficulty in certain areas of the school. Sharing with tech team on Friday to see where there are issues. Chrome books are leased by PRSD for 3 years.</li> <li>-Maker Space feedback from last year was very helpful. Came up with changes – sign-up in the classroom and they can choose the kits they want to work on and then who they want to work together with. Need parents to sign up. Junior High Maker Spacer option where they are learning the kits to add to them and to teach younger kids.</li> <li>-CIF Funding – breakdown of use of money shared. Mrs. Dola and Miss Moore have 4-5 periods a week to do intensive literacy groups – Leveled Literacy Intervention.</li> <li>-PRSD initiatives reviewed: <ul style="list-style-type: none"> <li>-Before and After school for Seven Persons still being explored.</li> </ul> </li> <li>-Have to give money back to PRSD due to 8 less students then predicted.</li> <li>-Air Quality issue Gr. 4 class – it was a dead bat, they will continue to monitor the air quality.</li> </ul> |            |
| 4.2 | Chair/Vice Chair    | Nothing to report  | Christy    |
| 4.3 | Trustee             | <p>School Messenger will be updated – moving from the USA to a Canada server</p> <p>Stewart Angle is Board Chair, Graeme is the Vice Chair</p> <p>Hockey Academy – Willie Dejardin on board, Seven Persons currently has 4 students enrolled. Combo of fitness and hockey along with character development. Will be very beneficial for PRSD. 20 students have moved into the school district for this. Pamphlet shared for same.</p>  | Graeme     |
| 4.4 | Secretary           | Nothing to report  | Danielle P |
| 5.0 | <b>Old Business</b> | <ul style="list-style-type: none"> <li>-Review of school budget will be at School Council in Oct. or Nov.</li> <li>-Playground Sign peeling – fixed</li> <li>-List of citizenship award winners perhaps in the Commentator, Sherry to see about same.</li> <li>-Class pictures vs. Grade pictures – Sherry to look into it.</li> <li>-Teachers representative for council – Sherry notes the plan is for teachers to rotate through School Council meeting.</li> </ul>   | Christy    |
| 6.0 | <b>New Business</b> | -Christmas Program – planning for Dec 20 <sup>th</sup> , need parent ideas, please email   | Ashleigh   |

|  |   |                           |
|--|---|---------------------------|
|  | <p>-Christmas Market – Jen Dyck has agreed to lead Christmas Market this year, will have to set the date for a week before Christmas program.</p> <p>Meeting dates and times – Wednesday, Oct 17<sup>th</sup>, Nov 21<sup>st</sup>, Jan 23<sup>rd</sup>, Mar 13<sup>th</sup>, April 17<sup>th</sup>, May 22<sup>nd</sup>, June to be determined.</p> <p>Junior High Sports<br/>-Challenging to get teams organized due to getting interest, meeting, bylaws and switching of days</p> <p>Presentation from Carla<br/>Dreams review – extra funding for mental health supports – Carla is now working within the school 4 days a week instead of 2. Survey sent out at end of June for what parents and staff want for supports. Has been doing universal classroom supports – series, education etc.<br/>Pyramid of Intervention shared – Family School Liaison Worker to provide individual and group counselling – difficulty with friendship to higher mental health issues.<br/>             Universal level – school, class, teachers as a whole, even families, mental health awareness – no consent needed but information letter goes home.<br/>             Targeted Level – students identified at risk and benefit from intervention – see in small groups. If targeted will need consent<br/>             Specialized 1-1: FSLW program – can't fit into a group or really high needs. Any parent, community member, teacher etc. can make a referral directly to Carla and then to admin. One offs may happen in riskier situations where consent would not be involved i.e. suicide risk. Parents would be contacted. Ongoing intervention then consent would be needed.<br/>         DREAMS program– focuses on universal – educating students, teachers, parents etc on training for mental health<br/>         Survey results for Seven Persons: different results from survey in Schuler<br/>         -will free Carla up to do targets and specialized on 2 days and then universal on the other 2 days. Surveys returned from 14 staff and 35 parents. Following 4 key areas identified:</p> <p>1. Classroom programming – proposed options to teachers:<br/> <u>Grade 1:</u> School Success Skills (3 sessions with mini groups - based on skill-building to give students necessary skills to differentiate home from classroom expectations, and to be successful in the classroom).<br/> <u>Grade 2:</u> TBA<br/> <u>Grade 3:</u> Kelso's Choice (6 sessions+ - teaches students to understand the difference between big problems, which students need adult help to deal with, and small problems, which students are big and strong and smart enough to begin to solve on their own using several different problem-solving strategies which we will identify and practice).<br/> <u>Grade 4:</u> Stress Lessons (7 sessions - this guide teaches students to understand the difference between normal stress and toxic stress, and to begin to learn effective coping strategies for dealing with both types of stress).<br/> <u>Grade 5:</u> Second Step (22 sessions - can be reduced - this program addresses a broad range of topics specifically for grade 5 students, in three major units on empathy and skills for learning, emotion management, and problem-solving).<br/> <u>Grade 6:</u> BrainWise (15 sessions - this program teaches students essential academic and life skills including critical thinking, problem-solving, emotion regulation, and conflict management).<br/> <u>Grade 7:</u> Digital Citizenship (15 sessions - this program focuses on teaching students to behave in a safe and responsible manner within their digital world).</p> | <p>Tammy</p> <p>Carla</p> |
|--|---|---------------------------|

|     |                           |   |         |
|-----|---------------------------|---|---------|
|     |                           | <p><u>Grade 8:</u> Healthy Relationships Plus (as discussed with you, Mark. 15 sessions - teaches students about healthy vs unhealthy relationships, conflict resolution, peer pressure, substance use/abuse, and other mental health topics).</p> <p><u>Grade 9:</u> Mental Health Literacy (as discussed with you, Mark. Education and student research and presentations on various mental illness topics).</p> <p>2. Family Programming<br/>3. Whole school initiatives<br/>4. Lunch Time, drop in lunches<br/>14 staff and 35 parents contributed</p> <p>Carla will be attending School Council meetings and she will be running a CONNECT group, funding for same</p> <p><b>Follow-up Items:</b><br/>-Discussion of class list distribution<br/>-Follow-up on Wifi on buses, devices on buses</p> |         |
| 7.0 | <b>Meeting Adjourned:</b> | 7:51 pm   | Christy |

### Meeting B: Finance/Fundraising Committee Meeting

| Item | Topic                        | Discussion  | Person |
|------|------------------------------|---|--------|
| 1.0  | <b>Call to Order: 7:48pm</b> |   | Tammy  |
| 2.0  | <b>Finance Report Update</b> | <p>Casino – ██████████</p> <p>Summary of Events from last Year – handout for profit and expenses for each activity</p> <p>General Account - Available: ██████████ Playground Fund: \$██████████</p> <p>Pancake Breakfast briefly reviewed –<br/>-well received, all children got to participate<br/>-Staff, bus drivers were given free breakfast, some kids missed paying<br/>-Bus drivers appreciated being included<br/>-Some money loss but there are supplies left over and sold some sausage at volleyball,<br/>-got to eat within class with teacher</p> <p>Some feedback<br/>-Harder to visit with parents<br/>-rushed</p> <p>Anyone at anytime is welcome to review the finance ledger with Krista if needed</p> | Krista |
| 2.1  | <b>Elections</b>             | <p><b>Finance Chair</b> – Karen nominated Tammy Burgevitz to remain as Finance Chair and Ashleigh second<br/><b>Treasurer</b> – Danielle nominated Krista Notenbomer to remain as treasure Ashleigh second.<br/><b>Casino Chair</b> – Christi nominated Tammy Burgevitz to remain as casino chair, and Karen second.</p>  |        |
| 3.0  | <b>Old Proposed Spending</b> | <b>Sound System Update</b> – Karen reviewed 3 quotes from Medicine Hat, Lethbridge and Calgary. Karen reviewed pros of choosing Calgary company – all one brand, if over quote we won't be charged. Controls will help set for assembly, movie night, Christmas concert etc. that will  | Karen  |

|            |   |  |               |
|------------|---|--|---------------|
|            |   | <p>be pre-programmed. 8 speaker on roof and 4 in the mezzanine. He also has remote access service. No charge for this. Still need quote for mics and video if decided its needed. Training for existing equipment will occur too. Karen to make sure Mrs. Molin’s list is also shared with him.</p> <p><b>Gr. 9 Farewell</b> - \$3000 made, thanks to Myrna for organizing this.</p> <p><b>Score Clock in Gym</b> – wiring may need to be changed. Have a small electronic score clock being used on table, may get another one. May just not worry about score clock. They cost around \$1400-\$1500 – ordered out of volleyball reserves, also looking for new uniforms. Less reserves from basketball uniforms because concession doesn’t make as much, perhaps fundraising will be needed.</p>   | <p>Joanne</p> |
| <p>4.0</p> | <p><b>New Spending</b></p>              | <p><b>Swimming Lessons</b> –</p> <ul style="list-style-type: none"> <li>-to get badges, costs have really increased to do this.</li> <li>-Will have to bus kids in 3 -4 times to make it work.</li> <li>-Teachers would like it between Feb. break and Easter.</li> </ul> <p>Discussion regarding feasibility ensued<br/>         Tammy made a motion that Gr. 4 only will have swimming lessons and parents will pay \$20.00 Ashleigh seconded<br/>         -Christie will communicate same<br/>         Survey needs to be sent out to know what levels Gr. 4 have.</p> <p>Teacher’s wish lists – Sherry to get</p>  | <p>Tammy</p>  |
| <p>5.0</p> | <p><b>New Revenue</b></p>               | <p><b>Fundraising</b></p> <ul style="list-style-type: none"> <li>-Shelly Stenhouse notes she has some fundraising ideas</li> <li>-Mavericks – sell bleacher tickets \$10 – get 50% off money back. Top seller could get the patio win if over 300 tickets sold school wide.</li> <li>-Shelly to get details and to pursue same and discuss at next month’s meeting.</li> <li>-Raffle ticket fundraisers but need gaming license, it was noted in discussion that this can get really complicated and it didn’t seem worth it, suggested to pursue Mavericks</li> <li>-Sherry suggested a supper fundraiser to bring community together with silent auction, perhaps baskets could be raffled off – raffle license needed.</li> <li>-Christie noted selling fruit in February could be a good fundraiser</li> <li>-COOP gas cards – get 10% back, admin can be challenging, Sherry to look into if it could be on school cash.</li> </ul> <p>Thanks for the Casino volunteers</p> <p><b>Hot Lunches</b></p> <ul style="list-style-type: none"> <li>-All spots filled so thanks volunteers!</li> </ul> |               |
| <p>6.0</p> | <p><b>Meeting Adjourned: 9:20pm</b></p> |  |               |

**Future Meeting Dates:** Wednesday 6:30-8:30: Oct 17<sup>th</sup>, Nov 21<sup>st</sup>, Jan 23<sup>rd</sup>, Mar 13<sup>th</sup>, April 17<sup>th</sup>, May 22<sup>nd</sup>, June to be determined.

