



SEVEN PERSONS SCHOOL

School Council Meeting Agenda Sept 18, 2024

School Council Purpose “ To Enhance Student Learning”

Item	Topic	Discussion	Time (min)	Person
1.0	Call to Order		1	Danielle
2.0	Review and Approval of May Minutes		1	
3.0	Review of Agenda		1	
4.0	Report Updates			
4.1	Chair/ Vice Chair	Introductions Encouragements -Thank you to Lana Christmann and Callie Dunham for all their years of working with our children at Seven Persons.	2	Danielle
4.1	Teacher report	Brief update on what is happening in your class or academy School update from teachers How can PC support you in your classroom? Are there any other requests for support?	5-10	
4.2	Principal/Vice Principal	Administration update	5	Catherine
4.3	Trustee	Prairie Rose School Updates	10	Graeme
5.0	Old Business			
	Meeting Dates for the year	3rd Wednesday of the month with a couple of exceptions		
5.1	Event	Grade 9 Farewell -what worked well, what would staff/parents do different	5	Danielle
6.0	New Business			
6.1	Chili Cook-off	-What is needed? Volunteers, set-up? -Bar-b-q for hot dogs	5	Marci
6.2	Classroom Reps	-Is this something that we are interested in pursuing? Would it be helpful?	5	Danielle
6.3	Event Coordinators	-Review plan for the year -Review coordinators and where we still need someone -Volunteer plan - send out google doc Prior to each event, Event Coordinators Ashleigh Murray and Kelsey Haubrich, will: <ul style="list-style-type: none"> Contact the coordinator of the event and have them contact the school to set the date. 	5	Danielle

		<ul style="list-style-type: none"> • They will give them then Event Planning document for that event. • Help determine how many volunteers are needed and help reach out for them 		
6.4	Young at Heart Reading Club	<ul style="list-style-type: none"> • Poster Highlight review - not confirmed yet 	5	Danielle
	Upcoming			
	Event	Dance		
7.0	Meeting Adjourned	Next Meeting- October 16th? at 6:30pm	1	Danielle

School Community Event Coordinators - Kelsey Haubrich and Ashleigh Murray

Month	Event	Person In Charge 2023-2024
September	Back to School Chili Cook-Off	Marci Sweet
October	School Dance	Kelsey Haubrich
November	Bingo	Danielle Pluth
December	Christmas Market Community Christmas (even years)	
January	Movie Night	Amy Sameshima
March		
April	Teacher Appreciation School Dance	Marcy Sweet and Amy Deck Kelsey Haubrich
May	Track and Field Concession Bus Driver Appreciation	Angela Guest Ashleigh Murray
June		

ARTICLE 9: DUTIES OF OFFICERS

9.01 Chairperson

The Chair of the School Council shall:

- (a) Prepare the agenda for meetings in conjunction with the Principal;
- (b) call and chair meetings of the School Council;
- (c) be responsible for the overall functioning of the School Council;
- (d) prepare and provide the Board annually with a report setting out the activities of the School Council;
- (e) a liaison with the Board;
- (f) represent the School Council at external functions;
- (g) be an ex-officio member of all committees;
- (h) normally serve a maximum of two consecutive terms (each consisting of two (2) years)

9.02 Vice-Chairperson

The Vice-Chair shall:

- (a) assist the Chair and assume the duties of the Chair in his or her absence;
- (b) normally serve a maximum of two consecutive terms (each consisting of two (2) years).

9.03 Secretary

The Secretary shall:

- (a) record and be the custodian of the minutes of the School Council;
- (b) prepare and file correspondence of the School Council;
- (c) prepare and file correspondence of the School Council as required by the Chair;
- (d) normally serve a maximum of two consecutive terms (each consisting of two (2) years).

2. The Council shall consist of a minimum of twelve (12) members to a maximum of eighteen (18) members depending on the interest in a given year. The Council shall be organized in the following manner.

- a minimum of seven (7) parents of students attending the school. At least one (1) shall be a parent who is a member of the Seven Persons School Parent Association (voting member)
- one (1) elected community member preferably without children attending Seven Persons School (voting member)
- three (3) staff members of the School (non-voting members)
- School Board Trustee (non-voting member)

In an attempt to be representative of the School's student population and geography, the following distribution of parents shall be used, if possible:

- one (1) shall be a parent who has a child in kindergarten;
- two (2) shall be parents who have children in grades 1 – 3;
- two (2) shall be parents who have children in grades 4 – 6;
- two (2) shall be parents who have children in grades 7 – 9;
- one (1) shall be a parent who has a child at Seven Persons School and Eagle Butte High School

Of the three (3) staff members:

- one (1) shall be the Principal;
- one (1) shall be the Vice-Principal;
- one (1) shall be a rotating member. At the staff meeting in September teachers to fill this rotating position will be determined by the staff.