



Parent Council Meeting Minutes
Oct 26, 2016

Meeting Attendees: Amanda Finke, Graeme Dennis, Julie Smyth, Ashleigh Murray, Sherry Rissling, Danielle Pluth, Jennifer Gechter, Karen Murray, Jen Dyck

Item	Topic	Discussion	Person
1.0	Call to Order: 6:33		Ashleigh M
2.0	Approval of Sept Minutes	September's meeting minutes amended to note that positions for this coming year were approved. Jen made motion to approve minutes, Julie seconded, all in favour	
3.0	Review of Agenda		
4.0	Report Updates		
4.1	Principal/Vice Principal	<p>Sherry shared information from report. Review attached Administrator's report.</p> <p>Note change in PE4CE Halloween Activity times</p> <p>Who do you tell sessions will now include Gr. 2</p> <p>Sherry discussed with Gr. 7,8 and 9 children regarding choosing not to dress as scary clowns with the recent media issues related to same.</p> <p>Sherry reviewed School Plan documentation</p> <ul style="list-style-type: none"> -Accountability Pillars: Big improvement in parent participation of completing surveys. Nice improvements in all areas. Sherry would like input of how to improve scores for Parental Involvement and Continuous Improvements. -Achievement Test results: Seven Person's school scored more than average in most areas for Gr. 6 and 9 tests -School Planning time discussed in how teachers and parents can come together to explore the Accountability Pillars. It was suggested that a time be picked to assist parents to attend i.e. childcare etc. -Sherry to email out strategies so parent council can assist with strategies <p>Hour Zero review</p> <ul style="list-style-type: none"> -Exploring idea of visitors to sign in at office and wear a visitor badge when visiting the school <p>Extra-Curricular</p> <ul style="list-style-type: none"> -Lots of volunteers for basket-ball -Gr. 6 involvement clarified "Gr 6 students may only be utilized... to fill a team...max of 4 -Volunteers needed for exploration for Elementary Athletic Association for gr. 4-6s to be involved in Medicine Hat's activities. -Volunteer Policy reviewed <p>Upcoming Event dates reviewed, see attached</p>	Sherry R./ Joanne M.
4.2	Chair/Vice Chair	<p>Ashleigh reviewed:</p> <p>Planning Meeting – attended with parents and teachers. Discussed the various Accountability Pillars – strategies that were being used and if new strategies were needed etc. She noted this is a great time to attend to have input into programming, scheduling etc. It was suggested that Parent Council meet prior to next Planning Meeting so parents who perhaps cannot attend can have input of ideas</p>	Ashleigh M

		<p>PRSD Council Meeting reviewed – School Messenger Info Center App reviewed that you can modify exactly how you receive information etc. Sherry will send out the steps in the next newsletter.</p> <p>Emergency Protocol reviewed – Protocol and terminology has been standardized across the district. Emails will be sent out monthly to review various parts of the protocol.</p> <p>Parents being asked to complete the survey for input into the Alberta Government curriculum – www.curriculumlumsurvey.alberta.ca</p>	
4.3	Trustee	<p>Draft Schedules for the next 2 years have been established, available for review</p> <p>Pillars for Division reviewed. Science in the high school division are down, improving this score is being explored.</p> <p>New Brigdon School – has 2 children enrolled, board will be doing a feasibility study on future enrollment</p> <p>PRSD Council Meeting reviewed – busing, safety etc.</p> <p>Next council meeting similar to this is in the spring</p>	Graeme D.
4.4	Secretary	Nothing to report	Danielle P
5.0	Grade Reps	Decided that grade reps no longer required. Sherry notes she can assist with sending out grade specific emails for hot lunch volunteer information.	
6.0	Old Business	Non reported	
7.0	New Business	<p>Fundraising: Jen notes that she has been exploring fundraising options and would like to connect with who looks after the fundraising. She is interested in pursuing the Bacon Sales. She gave the idea of splitting up grades and what they sell they could sell to each other's grades.</p> <p>-STU Fundraiser – for school fundraising – easy, no pressure</p> <p>-Sherry will suggest to her staff that Jen could be a contact to help come up with fundraising ideas to support what they need on an individual bases. Clarity for who/what fundraising is for would be helpful when making decisions for what to support. Only really look to rally kids for fundraising for when it is for the benefit outside of the school.</p> <p>Congruency between fundraising and school messages is important too i.e. wellness</p> <p>For anyone who would like to discuss anything at Parent Council meeting, contact Ashleigh so it can be added to the agenda.</p>	
8.0	Meeting Adjourned:	8:11pm	Ashleigh M

Meeting B: Finance/Fundraising Committee Meeting

Item	Topic	Discussion	Person
1.0	Call to Order: 8:12		Tammy B.
2.0	Finance Report Update	<p>Amanda reviewed Income Statement for September 1, 2015- August 31, 2016</p> <p>\$2000 must always remain in the Casino account. Check from the most recent casino should come within about 6 months. Budget meeting to be held to discuss planning of casino money over next 18 months. Same to then be reviewed with Sherry to see what the school wish list is. Amanda will have available a summary of previous budgets.</p> <p>General Account: \$48 237.00 - \$41097.95 of this is left over grant money for the playground. There is a playground equipment committee reviewing same. Sherry noted the basketball installation and line painting still to occur. The idea of tree planting to be</p>	Amanda F.

		asked of the committee to be explored to decrease exposure of the elements and increase aesthetics. Ball diamond upgrades also an idea. All expenses have been paid with the exception of the recent author visit and Sound Creations. Still looking for a person to take over Treasury Position	
3.0	Old Proposed Spending		
3.1	Author David Bouchard	Presentation well received.	
3.2	Sound Kreations	Angela G booked for week of Dec 12-16'16 (week before was booked) – Will be Christmas themed & final performance will be our Community Christmas Celebration (Fri, Dec 16'16) – will ask each family to bring a dozen squares/dessert/munchies for after the evening performance – grades 1-9 will participate (K since there are 2 classes & only there 2 days a week will sing a Christmas song organized by Mrs Dion). -Will have a donation box like last time at front door. Exploration of what the money should be used for to be explored i.e. donate half to the food bank etc. Jen to look into the Seven Persons food drive if it lines up, parents could bring food for a donation etc. -Parent Council would be involved in setting up hot chocolate/treat table, decorate if wanted, set up photo booth is wanted etc.	Angela G
4.0	New Proposed Spending		
4.1		Any information about repairing or upgrading the sound system in gym? The microphone works well but trying to put a computer through it doesn't sound well. More testing still has to happen as to exactly what the problem is. Sherry to continue looking into this and make sure Sound Kreations will have what they need for this.	
5.0	New Revenue		
		Numbers are up for hot lunch orders. Taco in a Bag for September made \$423.00. Back to school Bar-b-q was \$250.00.	
5.1	Oct Hot Lunch	Fri, Oct 28'16 – beef on a bun, veggies, dessert - Kindergarten B day	Karen M
5.2	Nov Hot Lunch	Fri, Nov 25'16 - chili & cheese bun, veggies & dessert – Kindergarten A day	Karen M
5.3	Christmas Holiday Market	Organizers: Tara Knelson w Jennifer Gechter – Could get word out for people to be gathering items & saving boxes/gift wrapping items – Sherry to put it in the next newsletter. Market to be on December 20 th .	
6.0	Meeting Adjourned:		

Future Meeting Dates: Nov. 23, 2016, 6:30 pm, School Staff Room
Jan. 18, 2016, 6:30 pm - Feb. 15, 2016, 6:30 pm - March 29, 2016, 6:30 pm - May 3, 2016, 6:30 pm.

Administrator's report for October 26, 2016 Parent Council Meeting

Old business:

1. PE4CE updates

- a. Halloween activities planned by gr 9 group:
 - recess at 11:34-11:50
 - eat lunch 11:50-12:10
 - parade 12:10-12:40
 - Div 1 through the activities 12:40-1:20
 - Div 2 through the activities 1:20-2:00
 - Div 3 through the activities 2:00-2:30
2. Request for spending:
 - a. Furniture – gathering area, desks, etc.
 - b. Portable smartboard
 - c. Literacy – listening centre materials
 - d. Mini ipads for literacy centre
 - e. Kindergarten puppets for Animated Literacy program
 - f. Sound system upgrade
3. Who do you tell sessions - will be for gr 1, 2, 3, and 5 this year
 - a. Nov 15/16 – gr 1 (all), 2A, 3(all)
 - b. Dec 6 and 8 – gr 2R and 5

New Business:

1. Halloween – clown situation
2. School Plan
 - a. Two-page summary
 - b. Go over strategies – add PC strategies
3. Hour zero - PRSD goal
 - a. Tweaks to our school procedures – visitor badges for all parents who enter into the school. This requires them to sign in at the office (as per Hour Zero protocols).
 - b. For pick up, parents are encouraged to ask the secretary to call the students down to the office
4. Extra-curr update
 - a. Basketball
 - Interest
 - Coaches – Miss Heaton (girls B), Bailey McKenna (A girls), Murray Van Maarion (A boys), Brittney Chomiste/Tyler Sandau/Mark Pierchala (B Boys)
 - b. Clarity on gr 6 involvement – Section 7 of the MHJHAA constitution states, “Grade 6 students may only be utilized during MHJHAA league play in order to fill a team, whereby, a school does not have enough students in the age categories of grades 7-9 to form a team of ten. Schools may not cut grade 7-8 students at their tryouts and have grade 6 students on their teams”.

The constitution also states, in the basketball section, “

A maximum of 4 Grade 6 students may play on a team. These players must be attending the same school being represented in the league. The coach or school representative must ask

permission at the association meeting prior to the start of the b-ball season for the grade 6 players to be eligible. They are only to be used when a school has insufficient numbers to form a team.

- c. Exploration for Elementary Athletic Association – we have some events, but need a volunteer to supervise
- d. Volunteer policy A312 – volunteer coaches may work with athletes without a teacher present
 - i. Criminal Record check
 - ii. Child welfare Check
 - iii. Statement of confidentiality

Upcoming/recent events:

Oct 25-26 – Mrs. Dola’s class from last year going to WE day

October 27 – PARTY – grade 9 – parents need to transport

October 31 – PE4CE Halloween Activities planned by Division 3 time to be announced; no JK classes

November 10 – Remembrance Day assembly – 10:20 a.m. – all parents and community members are welcome to attend

Nov 14 – District improvement day – no school for students

Nov 15 and 16 – Who Do You Tell Sessions for gr 1(all), 2A, 3 (all)

November 16 – Science fair presentations

12:40 – gr 5/6

1:20 – gr 4, 4/5

2:00 – gr 7-9

November 23 – Parent Council meeting 6:30 p.m.

November 25 – Report cards go home (K-9); parent council hot lunch

Nov 25-26 Leadership conference for some JH students

Nov 29 – 2:00 pm Science Stations – PE4CE activity

Nov 30 and Dec 1 – Parent teacher interviews – 4-7 pm

December 6 and 8 – Who Do You Tell sessions – gr 2R and 5

Dec 12-16 Sound Kreations Dance troupe

December 16 – Christmas dance performance at 1:20 and 6:30 p.m.

December 23 – last day of school before holidays; dismiss at 2:00 p.m.